

Agenda

8:30- 9:00	Registration & Coffee
9:00-9:15	Welcome - MIIA Representative
9:15-9:45	KEYNOTE Watertown Police Chief, Ed Deveau will reflect on the upcoming anniversary of 4-15-13 and lessons municipalities could learn from Watertown's experience following the Boston Marathon bombings.
9:45-10:30	Creating Workplace Violence Prevention Policies & Procedures Hilary Hackbart, Environmental Engineer III MA Dept. of Labor Standards
10:30-11:15	STARS- School Threat Assessment & Response System- Lt. Scott Sencabaugh, Wilmington PD and STARS Program Officer in Charge
11:15- 12:00	BE SAFE- How to Conduct a Security and Risk Assessment of Your Facilities Tom McDonald, CEO-BE SAFE Technologies, Inc.
12:00-12:20	Bragging Rights - Facilitated Discussion
12:20-1:00	Lunch
1:00-1:45	Visitor Code of Conduct Steve Ledoux, Acton Town Manager, Marianne Fleckner, Acton HR Director, Maryjane Kenney, Assistant to HR Director, Sharon Mercurio, Director of Acton COA
1:45-2:30	Bullying in the Workplace Will Brown, EAP Consultant, AllOne Health
2:30-3:30	Best Practices for Interacting with Individuals with Mental Illness Cally Ritter, Training Coordinator, AllOne Health EAP & Panel
	Wrap-up and Evaluations

MIIA and AllOne Health Resources Present: **MIIA Rewards** 2014 Regional Spring Conference

Forum on Municipal Preparedness Ensuring a Safe and Secure Municipal Workplace

March 19:
Hotel Northampton, Northampton

March 27:
Westford Regency, Westford



Workshops

9:45-10:30

Creating Workplace Violence Prevention Policies & Procedures

This presentation will help municipalities think through the steps needed to create an effective workplace violence program, beginning with setting policy to create the intention and structure for the program, to developing specific, practical procedures for the different key workplace violence scenarios that may occur. Other areas to be discussed include prevention measures, such as physical lay-out and other controls, early intervention, including a few key concepts of de-escalation, and the importance of external partners such as law enforcement.

10:30-11:15

Stars- School Threat Assessment & Response System- How to Develop, Evaluate and Improve Your School Security Program

This session will provide an overview of the STARS program, and a discussion on the state of school safety in Massachusetts. STARS personnel assist in the development of safe school plans, identification and mitigation of high-risk situations and/or threats, and the implementation and practice of critical incident response procedures. STARS teams are composed of highly trained personnel with specialized skills who provide crucial assistance and augment jurisdictional resources. It builds capabilities, and heightens the awareness of schools and communities around the importance of being diligent about school safety. STARS team leadership focuses efforts on addressing priority concerns that impact school safety. Lt. Sencabaugh will provide suggestions on how to evaluate, improve and implement safety measures within your community.

11:15-12:00

BE SAFE- How to Conduct a Security and Risk Assessment of Your Facilities

In this session, attendees will learn specific steps they can take in their own communities to improve safety and security for their staff, their citizens and their communities, and as a result reduce their risk and exposure through the implementation of a systematic comprehensive plan of action.

12:00 – 12:20

Bragging Rights- Facilitated Discussion Asking...

- What has your town done to prevent workplace violence about which you are most proud?
- When you think about safety and security, what is your town doing that has brought the most return on your investment?
- What keystone habits help your employees follow through on other good security related habits?
- Give an example of an intervention or security-related activity that has “saved the day” for your town.

1:00-1:45

Visitor Code of Conduct

The town of Acton will present information on how they developed and implemented their Visitor Code of Conduct policy, now attracting attention not only in Massachusetts municipalities but nationwide.

1:45-2:30

Bullying in the Workplace

Workplace bullying and intimidation is an all too common behavior that erodes our productivity and safety. We will examine why our society often permits threatening behavior and explore how to best confront this type of hostility. The uniqueness of municipalities will be factored into the presentation.

2:30- 3:30

Best Practices For Interacting with Individuals with Mental Illness

Municipal employees will inevitably meet residents with mental illness seeking town services. These interactions can leave municipal employees with questions and concerns. We have invited a panel to answer your questions and discuss best practices for interacting with residents/constituents with mental illness. Our panel will include local police, Emergency Services Program (ESP) representative and a In Our Own Voices speaker, to be moderated by Cally Ritter, of our EAP.